



Tulsiramji Gaikwad-Patil College of Engineering and Technology

Wardha Road, Nagpur-441 108

NAAC Accredited

Internal Quality Assurance Cell

TGPCET/IQAC/2019-20/22

18-07-2019

CIRCULAR

This is to inform all the members of Internal Quality Assurance Cell (IQAC) that a meeting is scheduled on 20-07-2019 at Conference Hall, Block-2 by 03:30 pm. All members are requested to attend the meeting; the agenda of the meeting is given below:

Agenda:

1. Review of Pre-Academic Audit for Session 2019-20
2. Session of micro-teaching and planning on improvement of teaching techniques
3. Result Analysis of Summer-2019
4. Orientation Program
5. Bridge Course for First year UG/PG Students


Coordinator, IQAC

Incharge, IQAC
Tulsiramji Gaikwad Patil
College of Engg. & Tech. Nagpur

Copy to: - All IQAC Members
All HoDs

C.C:- Hon. Chairman (GPG)
Hon. Treasurer (GPGI)
All Directors




Chairman, IQAC

} for kind information



Internal Quality Assurance Cell

Agenda

- Review of Pre-Academic Audit for Session 2019-20
- Session of micro-teaching and planning on improvement of teaching techniques
- Result Analysis of Summer-2019
- Orientation Program
- Bridge Course for First year UG/PG Students

Minutes of the meeting

At the outset, the meeting IQAC has been conducted on 20/07/2019 Saturday at 3:30 pm.

- Dr. Prashant Kadu, Chairman, IQAC has welcomed the members of committee
- With the permission of chair Dr. Geeta Padole-Gaikwad, Coordinator, IQAC has briefed about the proposed agenda of the meeting
- All the members have approved the minutes of the last meeting

Following discussion/decision were held/taken in the meeting

1. Dr. Geeta Padole-Gaikwad, Coordinator, IQAC has collected all reports of academic audit conducted by concern in-charges and presented findings of report in terms of Strengths & weaknesses

Strengths of Department

- No. of E- journals and E books are available for each subject
- Result of departments is appraisable and faculty has given result commitment for odd semester
- TG scheme is properly implemented.
- Proper Planning is done for activities under professional society chapter
- Proper Planning of Proposals found which is to be submitted
- Log Book, Attendance Musters & DSR maintained properly.

Weakness of Department

- Participation of Students in sports and cultural activities at National & International level needs to improve
 - Less No. of Patents
2. Dr. Geeta Padole-Gaikwad, Co-coordinator, IQAC informed that Microteaching sessions will be conducted for improvement of Teaching-learning process
 3. All respective head of department presented result of UG and PG for all semester and also given plan to improve upcoming semester result
 4. Prof. Sandeep Gaikwad, Treasurer, GPGI appreciated for good result and suggested to involve new teaching methodology for better improvement in result



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5. Hod's are informed to monitor the classroom teaching by sitting in the classrooms with students with time to time
6. Dr. Akil Sheikh, Asst. Professor (General Engineering) has suggested to conduct concept level test for UG/PG students to identify slow learners and advance learners as it is regular process of institute and start bridge courses to enhance their efficiencies
7. Dr. Prashant Kadu, Chairman, IQAC conveyed to conduct orientation program for newly admitted students under the leadership of Mr. Nadir Hussain, Head, General Engineering
8. Dr. Geeta Padole-Gaikwad, Coordinator of IQAC proposed vote of Thanks

Following members are present in meeting

1. Dr. Prashant Kadu, Chairman, IQAC
2. Prof. Sandeep Gaikwad, Treasurer, GPGI
3. Dr. Prabha Nair, Vice-Principal
4. Mr. Nitin Lonkar, President, BMA
5. Dr. Shilpa Puranik, Jt. Secretary, Vardhan Organization
6. Dr. Rajendra Kadu, Mahindra & Mahindra Ltd., Nagpur
7. Dr. Shyam Anwane, Asso. Professor, Shivaji Science College
8. Dr. Umeshkumar Dubey, Head (MBA Department)
9. Dr. Akil Sheikh, Asst. Professor (General Engineering)
10. Mr. Anup Gade, Head (Information Technology Department)
11. Mr. Amey Khedikar, Head (Civil Engineering Department)
12. Ms. Roshani Talmale, Head (Computer Science & Engineering Department)
13. Mr. Nadir Hussain, Head (General Engineering)
14. Mr. Radharaman Saha, Head (Electrical Engineering Department)
15. Mr. Sandeep Palsodkar, Registrar



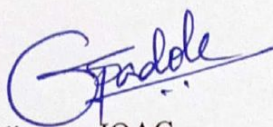
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16. Mr. Sushil Shahu, Developer, Persistent, Nagpur (Alumni)
17. Mr. Jyotesh Rathod, Student (Mechanical Engineering Department)
18. Mr. Tushar Nagrale, Student (Electronics & Communication Engineering Department)
19. Ms. Swadha Gaur, Student (Civil Engineering Department)
20. Dr. Geeta Padole-Gaikwad, Coordinator (IQAC)


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ACTION TAKEN REPORT

20/07/2019

Sr . No	Date of Meeting	Decisions	Action initiated
01	20/07/2019	Review of Pre-Academic Audit for Session 2019-20	IQAC has collected all reports of academic audit conducted by concern in-charges and presented findings of report in terms of Strengths & weaknesses
02		Session of micro-teaching and planning on improvement of teaching techniques	IQAC informed that Microteaching sessions will be conducted for improvement of Teaching-learning process
03		Result Analysis of Summer-2019	IQAC appreciated for good result and suggested to involve new teaching methodology for better improvement in result
04		Bridge Course for First year UG/PG Students	It was suggested to conduct concept level test for UG/PG students to identify slow learners and advance learners as it is regular process of institute and start bridge courses to enhance their efficiencies

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