



# Tulsiramji Gaikwad-Patil College of Engineering and Technology

Wardha Road, Nagpur-441 108

NAAC Accredited

## Internal Quality Assurance Cell

TGPCET/IQAC/2019-20/04

12-02-2020

### CIRCULAR

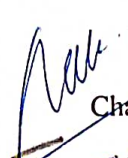
This is to inform all the members of Internal Quality Assurance Cell (IQAC) that a meeting is scheduled on 15-02-2020 at Conference Hall, Block-2 by 03:30 pm. All members are requested to attend the meeting; the agenda of the meeting is given below:

#### Agenda:

1. Result Analysis of Winter-2019
2. Felicitation of toppers & faculty members for good results
3. Academic Audit
4. Skill Development programs for Teaching and Non-teaching staff
5. Review of Preparation of department & Centralize facilities for NAAC peer team visit
6. Any other agenda with the permission of chair

  
Coordinator, IQAC

**Incharge, IQAC**  
**Tulsiramji Gaikwad Patil**  
**College of Engg. & Tech Nagpur**

  
Chairman, IQAC  
**Principal**  
**Tulsiramji Gaikwad-Patil**  
**College of Engineering &**  
**Technology, Nagpur**

Copy to: - All IQAC Members  
All HoDs

C.C:- Hon. Chairman (GPG)  
Hon. Treasurer (GPGI)  
All Directors

for kind information




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*Internal Quality Assurance Cell*


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### Agenda

- Result Analysis of Winter-2019
- Felicitation of toppers & faculty members for good results
- Academic Audit
- Skill Development programs for Teaching and Non-teaching staff
- Review of Preparation of department & Centralize facilities for NAAC peer team visit
- Any other agenda with the permission of chair

### **Minutes of the meeting**

At the outset, the meeting IQAC has been conducted on 15/02/2020 Saturday at 3:30 pm.

- Dr. S. S. Rathore, Chairman, IQAC has welcomed the members of committee
- With the permission of chair Dr. Geeta Padole-Gaikwad, Coordinator, IQAC has briefed about the proposed agenda of the meeting
- Dr. Geeta Padole-Gaikwad, Coordinator IQAC read the Minutes of the last meeting of IQAC Committee held on 12/10/2019 .She enquired whether there was any correction or modification. No member present in the meeting suggested any modification/correction in the minutes of the last meeting.
- All the members have approved the minutes of the last meeting.

Following discussion/decision were held/taken in the meeting

1. All respective head of department presented result of UG and PG for all semester of RTMNU Winter-2019 examination.
2. Prof. Sandeep Gaikwad, Treasurer, GPGI conveyed IQAC to conduct felicitation program for faculty and students also, all heads were asked to submit action report for the result improvement.
3. Dr. Geeta Padole-Gaikwad, Coordinator of IQAC Presented Academic Audit Report in terms of Strength & Weaknesses.
4. It was resolved that all head of departments have to plan skill development programs for teaching & Non-teaching staff and approve their plans from IQAC.
5. NAAC Coordinator elaborated following points about the Peer Team visit
  - a. Preparation of visit by all the departments
  - b. Tentative schedule of the Peer Team visit
  - c. Constitution of different committees for smooth conduction of Peer Team visit
6. All HoD's detailed about the status of preparation of department for NAAC Peer Team visit



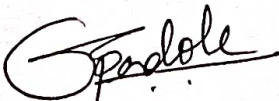


**Internal Quality Assurance Cell**


7. All Central facilities in-charges briefed about the status of preparation of interaction with students, parents, alumni and staff
8. Dr. Geeta Padole-Gaikwad, Coordinator of IQAC proposed vote of Thanks

**Following members are present in meeting**

1. Dr. S. S. Rathore, Chairman, IQAC
2. Prof. Sandeep Gaikwad, Treasurer, GPPI
3. Dr. Prabha Nair, Vice-Principal
4. Dr. Rajendra Kadu, Mahindra & Mahindra Ltd., Nagpur
5. Dr. Akil Sheikh, Asst. Professor (General Engineering)
6. Mrs. S. Raut, Director Finance
7. Mrs. Rohini Pochhi, Head (Electronics & Communication Engineering)
8. Mr. Radharaman Saha, Head (Electrical Engineering)
9. Mr. Amey Khedikar, Head (Civil Engineering)
10. Mr. Anup Gade, Head (Information Technology)
11. Mr. Sanjay Bhadke, Asst. Professor (Civil Engineering)
12. Mr. Sandeep Palsodkar, Registrar
13. Mr. Jyotesh Rathod, Student (Mechanical Engineering)
14. Mr. Tushar Nagrale, Student (Electronics & Communication Engineering)
15. Dr. Geeta Padole-Gaikwad, Coordinator (IQAC)

  
Coordinator, IQAC

Incharge, IQAC  
Tulsiramji Gaikwad Patil  
College of Engg. & Tech Nagpur

  
Chairman, IQAC  
Principal  
Tulsiramji Gaikwad-Patil  
College of Engineering &  
Technology, Nagpur



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## Internal Quality Assurance Cell

TGPCET/IQAC/2019-20/05

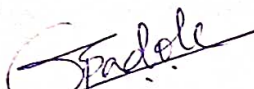
23-03-2020

### CIRCULAR

As we all know that whole world is suffering from Covid-19 pandemic, in this situation we hope that you & your family are safe at home, but show must go on! In this regard it's mandatory to discuss and come up with some innovative ideas to avoid academic loss. All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that online meeting is scheduled on 24-03-2020 on Zoom meeting app at 03:00 p.m. All members are requested to attend the meeting by installing the Zoom meeting app; the agenda of the meeting is given below:

#### Agenda:

1. Precautionary Measures during Lockdown
2. Effective utilization of online platform
3. Preparation of SoPs for online activities
4. Planning of conduction of online development program
5. Any other agenda with the permission of chair

  
 Coordinator, IQAC  
 Incharge, IQAC  
 Tulsi Ramji Gaikwad Patil  
 College of Engg. & Tech Nagpur

  
 Chairman, IQAC

**Principal**  
**Tulsi Ramji Gaikwad-Patil**  
**College of Engineering &**  
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 Hon. Treasurer (GPGI)  
 All Directors

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**Internal Quality Assurance Cell**

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**Agenda**

- Precautionary Measures during Lockdown
- Effective utilization of online platform
- Preparation of SoPs for online activities
- Planning of conduction of online development program
- Any other agenda with the permission of chair

**Minutes of the meeting**

The online meeting of IQAC has been conducted on 24-03-2020 Tuesday at 3:00 p.m.

- Dr. S. S. Rathore, Chairman, IQAC has welcomed the members of committee
- With the permission of chair Dr. Geeta Padole-Gaikwad, Coordinator, IQAC has briefed about the proposed agenda of the meeting

Following discussion/decision were held/taken in the meeting

1. Dr. S. S. Rathore Chairman, IQAC has Conveyed to all the members to Stay Safe during this Coronavirus lockdown and take necessary precaution as per the guidelines of Government of India.
2. Dr. Geeta Padole-Gaikwad, Coordinator of IQAC said that, as whole world is suffering from Covid-19 pandemic and we all are home quarantine but still show must go on. She requested all the members to get familiar with online teaching.
3. It has been decided to arrange awareness program for online teaching-learning which includes effectual use of google classroom, google forms, open source online platform etc.
4. Dr. Geeta Padole-Gaikwad, Coordinator of IQAC informed to follow circulated academic calendar during period of lockdown.
5. Dr. S. S. Rathore Chairman, IQAC has instructed to prepare SoPs for Online teaching, online project seminar conduction and online event conduction.
6. Coordinator has been decided to prepare SoPs of online activities.
7. All HoDs are informed to conduct online programs for consistent development of students and encourage faculty members & students to attend online development program
8. Dr. Geeta Padole-Gaikwad, Coordinator of IQAC proposed vote of Thanks


**Following members are present in meeting**

1. Dr. S. S. Rathore, Chairman, IQAC
2. Prof. Sandeep Gaikwad, Treasurer, GPGI

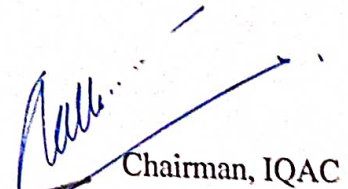


*Internal Quality Assurance Cell*

3. Dr. Prabha Nair, Vice-Principal
4. Mr. Ashish Khole, Regional HR Head, TAL, Nagpur
5. Dr. Rajendra Kadu, Mahindra & Mahindra Ltd., Nagpur
6. Dr. Akil Sheikh, Asst. Professor (General Engineering)
7. Mrs. S. Raut, Director Finance
8. Mr. Amey Khedical, Head (Civil Engineering)
9. Mr. Anup Gade, Head (Information Technology)
10. Mrs. Rohini Pochhi, Head (Electronics & Communication Engineering)
11. Mr. Radharaman Saha, Head (Electrical Engineering)
12. Mr. Sanjay Bhadke, Asst. Professor (Civil Engineering)
13. Mr. Sandeep Palsodkar, Registrar
14. Mr. Sushil Sahu, Team Lead, Persistent Systems, Nagpur (Alumni)
15. Mr. Jyotesh Rathod, Student (Mechanical Engineering)
16. Ms. Swadha Gaur, Student (Civil Engineering)
17. Dr. Geeta Padole-Gaikwad, Coordinator (IQAC)

  
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Internal Quality Assurance Cell

20/06/2020

ACTION TAKEN REPORT

| Sr . No | Date of Meeting                 | Decisions  | Action initiated   |
|---------|---------------------------------|--|--|
| 01      | 15/02/2020<br>and<br>24/03/2020 | Felicitation of toppers & faculty members for good results                           | Arranged online felicitation program for first year students   |
| 02      |                                 | Academic Audit   | Academic audit has been conducted in month of August 2020  |
| 03      |                                 | Skill Development programs for Teaching and Non-teaching staff                       | Skill development program has been conducted on 8 <sup>th</sup> June 2020  |
| 04      |                                 | Review of Preparation of department & Centralize facilities for NAAC peer team visit | All the related document for the NAAC visits has been prepared by 20th March 2020  |
| 05      |                                 | Precautionary Measures during Lockdown   | Conveyed to all the faculty members and students to Stay Safe during this Corona virus lockdown and take necessary precaution as per the guidelines of Government of India. All the guide lines are circulated through the among the students and faculty members. |
| 06      |                                 | Effective utilization of online platform   | It has instructed to prepare SOP for Online teaching, online project seminar conduction and online event conduction.   |
| 07      |                                 | Preparation of SOP for online activities   | The SOP for online activities are prepared in the month of April 2020  |

Coordinator, IQAC

Copy to: All IQAC Members  
All HoDs

C.C:- Hon. Chairman (GPG)  
Hon. Treasurer (GPGI)  
All Directors

for kind information

Chairman, IQAC  
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Nagpur