



NAAC Accredited

Vidarbha Bahu-uddeshiya Shikshan Sanstha's

TULSIRAMJI GAIKWAD-PATIL
College of Engineering & Technology

DTE CODE : 4151

— POLYTECHNIC —

MSBTE CODE : 1683



3.32 CGPA

(Approved by AICTE, New Delhi and Govt. of Maharashtra & Affiliated to MSBTE, Mumbai)

• An ISO 9001:2015 Certified Institution

• Web: www.tgpcetpoly.com

• NH7, Mohgaon, Wardha Road, Nagpur - 441108

• Email: principalpoly@tgpcet.com, 1683principal@msbte.com

• Contact: 97637 11372

Internal Complaint Committee

Minutes of Meeting

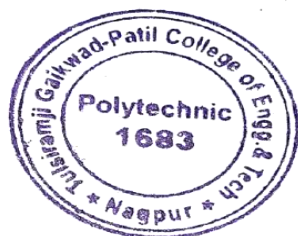
Date:- 15/03/2024

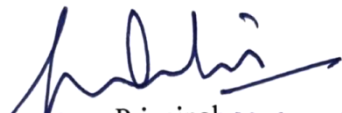
Venue:- Conference hall

Time:- 02.40 pm

Attendance

Sr. No.	Name	Designation	Role in Committee	Sign
1	Dr. P.L. Naktode	Principal	Chairman	Present
2	Dr. Niteen Kakade	HoD, ME	Member	Present
3	Mr. Ganesh Wakte	HoD, EE	Member	Present
4	Mr. Yogesh Ramteke	Lecturer, ME	Member	Present
5	Ms. Ashwini Y. Pise	Lecturer, CW	Member	Present
6	Ms. Prachi Bhimte	Lecturer, CE	Member	Present
7	Mr. Amol Barde	Lecturer, ME	Member Secretary	Present




Principal
Principal
TGPCET, Nagpur



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Agenda:

1. Confirmation of last minutes of meeting
2. Complaints lodged by students / staff members
3. Action taken suggested

At the beginning of the meeting, Mr. Amol Barde, Member Secretary of ICC, welcomed all members on behalf of the committee and, with the Chair's permission, commenced the scheduled proceedings.

Agenda 1: Confirmation of Previous Meeting Minutes

Mr. Amol Barde read the minutes of the ICC meeting conducted on 19/07/2023 and invited comments or corrections from members. No changes were proposed.

Resolution 1:

The minutes of the ICC meeting held on 19/07/2023 were reviewed and approved as presented.

Agenda 2: Complaints Lodged by Students/Staff Members

No new harassment-related complaints (physical, sexual, or mental) were reported through the ICC portal or complaint box.

The following concerns were recorded by SGRC:

1. Request for drinking water coolers with freezer units on each floor.
2. Need for curtains in classrooms where sunlight hits the board.
3. Repair work required for a section of the Boys' Washroom in Building-2, A-Wing.
4. Installation of desert coolers in upper-floor classrooms.

Agenda 3: Actions Taken / Proposed

1. New centralized water coolers with freezer have been installed on the top floor, with cold water outlets available on each floor, ensuring 24x7 drinking water access.



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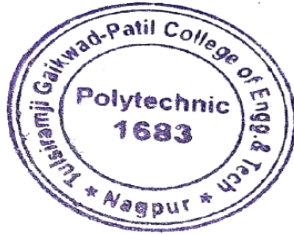
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2. The Maintenance Manager arranged for curtains in classrooms to address the sunlight issue.
3. Renovation work for the first-floor Boys' Washroom in Building-2 A-Wing is in progress.
4. The Stores Department has been instructed to procure desert coolers for affected classrooms.

Closure of Meeting

After completing the agenda, Mr. Amol Barde extended a vote of thanks to all attendees, and with the Chair's permission, the meeting was formally declared closed.




Principal
Dr. Premanand Naktode
Principal
TGPCET, Nagpur



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Internal Complaint Committee

Minutes of Meeting

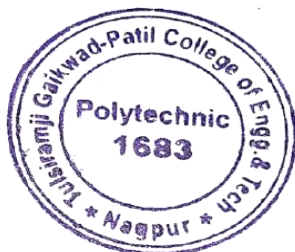
Date:- 22/08/2024

Venue:- Conference hall

Time:- 02.40 pm

Attendance

Sr. No.	Name	Designation	Role in Committee	Sing
1	Dr. P.L. Naktode	Principal	Chairman	Present
2	Dr. Niteen Kakade	HoD, ME	Member	Present
3	Mr. Ganesh Wakte	HoD, EE	Member	Present
4	Mr. Yogesh Ramteke	Lecturer, ME	Member	Present
5	Ms. Ashwini Y. Pise	Lecturer, CW	Member	Present
6	Ms. Prachi Bhimte	Lecturer, CE	Member	Present
7	Mr. Amol Barde	Lecturer, ME	Member Secretary	Present




Principal
Principal
TGPCET, Nagpur

Agenda:

1. Confirmation of last minutes of meeting
2. Complaints lodged by students/staff members
3. Action taken/suggested
4. Any other important matter

At the beginning of the meeting, Mr. Amol Barde, Member Secretary of the ICC of TGPCET, Polytechnic Nagpur, extended a warm welcome to all committee members of the newly reconstituted ICC for the academic year 2024–25. With the Chair's permission, he initiated the proceedings of the meeting.

Agenda 1: Confirmation of Previous Meeting Minutes

Mr. Amol Barde read aloud the minutes of the last ICC meeting held on 15/03/2024 and invited corrections or changes from members. No suggestions for modifications were made.

Resolution1:

The minutes of the ICC meeting conducted on 15/03/2024 were approved without changes.

Agenda 2: Complaints Lodged by Students/Staff Members

Mr. Amol Barde informed members that no new complaints were reported by female students or staff members through the ICC portal or complaint box regarding any type of harassment.

1. The SGRC put forth a suggestion to organize awareness programs on Women Empowerment for female students and staff.
2. No other complaints were recorded by SGRC.

Agenda 3: Actions Taken / Recommendations

1. Since no complaint was lodged, no direct action was required.

- The committee accepted SGRC's suggestion, and it was decided that an awareness session on sexual harassment will be arranged in the coming months, to be coordinated by either SGRC.

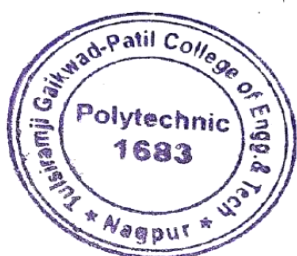
Agenda 4: Any Other Business

The Member Secretary invited members to raise any additional points with the Chair's permission. No new matters were proposed by attendees.

As all items of business were completed, Mr. Amol Barde proposed a vote of thanks, and with the Chair's approval, the meeting was declared closed.

Conclusion

The ICC meeting of TGPCET, Polytechnic Nagpur for the academic year 2024-25 concluded smoothly under the guidance of the Chair. The minutes of the previous meeting held on 15/03/2024 were confirmed without any modifications. It was noted that no new complaints were received from female students or staff members. The committee appreciated the SGRC's suggestion to conduct awareness programs on women empowerment and decided to organize an awareness session on sexual harassment in the upcoming months. With no further matters to discuss, the meeting ended with a vote of thanks proposed by Mr. Amol Barde, Member Secretary.




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Dr. Premchand Naktode
Principal
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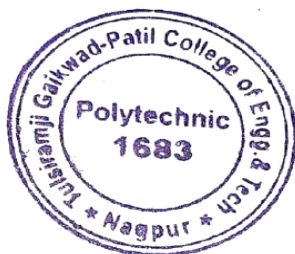
Date:- 29/03/2025

Venue:- Conference hall

Time:- 02.40 pm

Attendance

Sr. No.	Name	Designation	Role in Committee	Sign
1	Dr. P.L. Naktode	Principal	Chairman	Present
2	Dr. Niteen Kakade	HoD, ME	Member	Present
3	Mr. Ganesh Wakte	HoD, EE	Member	Present
4	Mr. Yogesh Ramteke	Lecturer, ME	Member	Present
5	Ms. Ashwini Y. Pise	Lecturer, CW	Member	Present
6	Ms. Prachi Bhimte	Lecturer, CE	Member	Present
7	Mr. Amol Barde	Lecturer, ME	Member Secretary	Present




Principal
Principal
TGPCET, Nagpur

Agenda :-

1. Confirmation of last minutes of meeting
2. Complaints lodged by students/staff members
3. Action taken/suggested
4. Any other matter with the permission of chair

Agenda :

At the outset, Mr. Amol Barde, Member Secretary of the Internal Complaint Committee (ICC) of Tulsiramji Gaikwad-Patil College of Engineering & Technology, Polytechnic, Nagpur, extended a warm welcome to all ICC members for the academic session 2024-25. With the Chair's permission, he commenced the proceedings of the meeting.

Agenda 1: Confirmation of Previous Meeting Minutes

Mr. Amol Barde read the minutes of the ICC meeting held on 22/03/2024 and asked the members if any corrections or changes were required. No corrections were suggested.

Resolution1:

The minutes of the ICC meeting held on 22/03/2024 were confirmed and approved.

Agenda 2: Complaints Lodged by Students/Staff Members

The Member Secretary reported that no complaints had been received by the ICC from any female students or staff members regarding physical, sexual, or mental harassment through the complaint box or online portal.

1. The SGRC received a concern related to the kabaddi ground being demolished.

Agenda 3: Actions Taken / Recommendations

Mr. Barde shared that SGRC resolved the kabaddi ground issue in coordination with the Sports Department and Ground Maintenance staff. The kabaddi ground has now been restored and marked with a designated space.

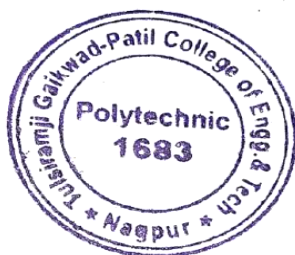
Agenda 4: Other Matters with Chair's Permission

The Member Secretary invited members to raise additional issues, but no new matters were raised.

As all agenda items were addressed, Mr. Amol Barde proposed a vote of thanks, and with the Chair's approval, the meeting was officially closed.

Conclusion

The ICC meeting of Tulsiramji Gaikwad-Patil College of Engineering & Technology, Polytechnic, Nagpur, for the academic session 2024–25 concluded successfully under the guidance of the Chair. The minutes of the previous meeting held on 22/03/2024 were confirmed and approved without any corrections. It was noted that no complaints were received from female students or staff members regarding any form of harassment. The committee also discussed and appreciated the prompt resolution of the kabaddi ground issue by the SGRC in coordination with the Sports Department and Ground Maintenance staff. As no further matters were raised, the meeting concluded with a vote of thanks proposed by Mr. Amol Barde, Member Secretary, and was declared closed with the Chair's approval.




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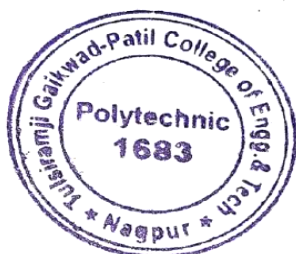
Date:- 20/07/2025

Venue:- Conference hall

Time:- 02.40 pm

Attendance

Sr. No.	Name	Designation	Role in Committee	Sing
1	Dr. P.L. Naktode	Principal	Chairman	Present
2	Dr. Niteen Kakade	HoD, ME	Member	Present
3	Mr. Ganesh Wakte	HoD, EE	Member	Present
4	Mr. Vipin Muley	Lecturer, EE	Member	Present
5	Ms. Heena Kachela	Lecturer, CW	Member	Present
6	Ms. Prachi Bhimte	Lecturer, CE	Member	Present
7	Mr. Amol Barde	Lecturer, ME	Member Secretary	Present


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Agenda :-

1. Review of action items previous meeting
2. Planning for upcoming workshop awareness program
3. Display Government Help Line Number
4. Any other matter with the permission of chair

Agenda :

At the outset, Mr. Amol Barde, Member Secretary of the Internal Complaint Committee (ICC) of Tulsiramji Gaikwad-Patil College of Engineering & Technology, Polytechnic, Nagpur, extended a warm welcome to all ICC members for the academic session 2025-2026. With the Chair's permission, he commenced the proceedings of the meeting.

Agenda 1: Review of action items previous meeting

Mr. Amol Barde read the minutes of the ICC meeting held on 29/03/2025 and asked the members if any corrections or changes were required. No corrections were suggested.

Resolution1:

The minutes of the ICC meeting held on 29/03/2025 were confirmed and approved.

Agenda 3: Display Government Help Line Number

The committee resolved to prominently display the following **Government Helpline for ICC / POSH (Prevention of Sexual Harassment)**

1. **Women's Helpline (Ministry of Women & Child Development):**
181 – Women Helpline (24×7, toll-free, pan-India)
2. **Centralized Sexual Harassment Complaint Helpline:**
3. **1091 – Women Helpline (Police-based, available in many states)**
4. **National Commission for Women (NCW):**
011-26942369 / 26944754
complaintcell-ncw@nic.in, <https://ncw.nic.in>



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These helplines assist women facing workplace sexual harassment and can guide you in contacting or forming an **Internal Complaints Committee (ICC)** as per the **POSH Act, 2013**.

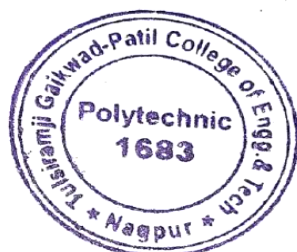
Agenda 3: Planning for upcoming workshop awareness program

Arrange the One Day Workshop on “Protection of Women from Sexual Harassment & Redressal”

Agenda 4: Other Matters with Chair's Permission

The Member Secretary invited members to raise additional issues, but no new matters were raised.

As all agenda items were addressed, Mr. Amol Barde proposed a vote of thanks, and with the Chair's approval, the meeting was officially closed.




Principal
Dr. Premanand Naktode
Principal
TGPCET, Nagpur